

Oregon State Grange Community Service/Involvement Annual Report Form

1. The report must be received by your **Community Service - Involvement Co-Directors** by **MARCH 31st**.

Reporting Year 20

GRANGE Name Grange No.

City/County

Chairperson's Name

Chairperson's Address

City/State/Zip Code

Telephone # E-mail Address

Master's Name

Name of
Community Service/Involvement Chairperson

2. Please complete this form and place it as the front page of your report year notebook.
3. Reports must be submitted in a standard 3 ring binder (8 ½ x11). Use of page protectors are preferred. The report should be typewritten, if possible.
4. We strongly urge you to write a description of your activities. Newspaper articles, letters and evidence of publicity should be included also. Pictures are helpful, especially before the project(s) began and after when completed.
5. Please supply information that describes your Grange and Community. (See back of this form). This will assist the judges in understanding your project(s).
6. A final reminder—your completed report must be received by March 31st, by your Community Service / Involvement Co-Directors. Please mark the envelope or package, “Community Service / Involvement Annual Report”.

GENERAL INFORMATION ABOUT YOUR GRANGE AND YOUR COMMUNITY:

Please describe locale (*rural, urban, suburban area*) and give a brief description of your Grange.

SUMMARY OF ACTIVITIES

January 01 through December 31

Number of Grange Members (avg):.....	<input type="text"/>
Number of Grange members involved in project(s) (avg).....	<input type="text"/>
Number of Community Citizens who helped in Project(s) (avg).....	<input type="text"/>
Total Hours Given by Grange Members.....	<input type="text"/>
Total Hours given by Community Members	<input type="text"/>

How was/were the project(s) selected?

How did you inform the public of your project(s)?

Ongoing projects:

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Joint Projects: (With other not-for-profit organizations)

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New Major Project(s) for the year:

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Other New Projects:

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SUMMARY OF WORK

Please explain the reason the project(s) was selected, plans made to accomplish the project, how you financed the project (if applicable), problems, if any, that were overcome, cooperation received from members and community members, recognition, and any other helpful information.

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JUDGING POINTS & CRITERIA

JUDGING POINTS:

QUALITY OF PRESENTATION:

Report on time	5 Points
Use of correct forms.....	5 Points
Use of correct binder.....	5 Points
Neatness.....	10 Points

CONTENT

Activities involving the community in Grange activity.....	15 Points
Grangers involved in Non-Grange Community activities.....	15 Points
Non-Grange activities for and by the community at the Grange hall.....	15 Points
In-House Grange Projects (repairs, maintenance, clean-up, etc.).....	15 Points
Publicity informing the public (newspaper, radio, bulletin boards, etc.).....	15 Points
Total Points Possible:.....	100 Points

Please copy this report on **YELLOW PAPER** and mail this form to:

Kendell & Tammie Phillips
Community Service / Involvement Co-Directors
P.O. Box 1266
Cave Junction, OR 97523-1266
541-592-4478
ivhistory@cavenet.com

Thank You!