

# Oregon State Grange Community Service/Involvement Annual Report Form

1. The report must be received by your **Community Service - Involvement Co-Directors** by **MARCH 31st**.

**Reporting Year** \_\_\_\_\_ **Date Report Completed** \_\_\_\_\_

GRANGE Name \_\_\_\_\_ Grange No. \_\_\_\_\_

City/County \_\_\_\_\_

Chairperson's Name \_\_\_\_\_

Chairperson's Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Telephone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Master's Name \_\_\_\_\_

Name of

Community Service/Involvement Chairperson \_\_\_\_\_

2. Please complete this form and place it as the front page of your report year notebook.
3. Reports must be submitted in a standard 3 ring binder (8 ½ x11). Use of page protectors are preferred. The report should be typewritten, if possible.
4. We strongly urge you to write a description of your activities. Newspaper articles, letters and evidence of publicity should be included also. Pictures are helpful, especially before the project(s) began and after when completed.
5. Please supply information that describes your Grange and Community. (See back of this form). This will assist the judges in understanding your project(s).
6. A final reminder—your completed report must be received by March 31st, by your Community Service / Involvement Co-Directors. Please mark the envelope or package, "Community Service / Involvement Annual Report".



Individual Grangers volunteering for service outside the Grange \_\_\_\_\_

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Non-Grange activities for and by the community at the Grange hall \_\_\_\_\_

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Community Grange Projects (projects performed by your Grange for the benefit of your Grange and Grange members, (such as repairs, maintenance, clean up, etc.) \_\_\_\_\_

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Publicity informing the public (newspaper, radio, bulletin boards, etc.) \_\_\_\_\_

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**SUMMARY OF WORK**

Please explain the reason the project(s) was (were) selected, plans made to accomplish the project, how you financed the project (if applicable), problems, if any, that were overcome, cooperation received from members and community members, recognition, and any other helpful information.

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**JUDGING POINTS**

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**QUALITY OF PRESENTATION:**

- A.) In book form, in a proper binder..... 5 Points
- B.) Report submitted on time,  
and received prior to judging ..... 5 Points
- C.) Letter size, 8 ½ x 11 inches..... 5 Points
- D.) Typed and/or easily readable ..... 5 Points
- E.) Each category separate and divided,  
use of tabs is recommended ..... 5 Points
- F.) Use of correct forms ..... 5 Points
- G.) Copies of Community Service Reports ..... 5 Points
- H.) Neat, clear and concise ..... 5 Points

**CONTENT:**

- Activities involving the community in Grange activity.....15 Points
- Individual Grangers volunteering for service outside the Grange.....10 Points
- Non-Grange activities for and by the community at the Grange hall....15 Points
- Community Grange Projects (projects preformed by your Grange for  
the benefit of your Grange and Grange members, (such as repairs,  
maintenance, clean up, etc.).....10 Points
- Publicity informing the public  
(newspaper, radio, bulletin boards, etc.).....10 Points
- Total Points Possible:.....**100 Points**

Please copy this report and mail this form and/or Yearbook to:

**Kendell & Tammie Phillips  
Community Service / Involvement Co-Directors  
P.O. Box 1266  
Cave Junction, OR 97523-1266  
541-592-4478  
ivhistory@cavenet.com**

**Thank You!**

*(Rev. 12/2011 ARF)*